

FRESH START APPLICATION

Student Name: _____ **Stinger ID:** _____

I. READ CAREFULLY: A student with a two-year lapse of attendance at Rochester Community and Technical College may apply to the Office of Admissions and Records for a transcript re-evaluation (Fresh Start) within two calendar years of returning to RCTC. A student will be allowed to submit a second Fresh Start application after a four-year lapse of attendance at Rochester Community and Technical College. A transcript re-evaluation allows a student to exclude grades and withdrawals that are detrimental to the student's grade point average (GPA) and College Completion Rate. Detrimental grades are defined as "D", "F", "FN", and "FW" grades, along with Withdrawals ("W"), Incompletes ("I"), and non-credit ("NC") because they impact a student's ability to achieve Satisfactory Academic Progress. The student's record will reflect all original grades and courses attempted by the student; however, the grades and courses will not be included in the computation of the cumulative GPA or completion percentage. The entire transcript will be reviewed upon application to a program with selective admission criteria. Courses that were counted toward any previously conferred Diploma, Certificate, or Associate's Degree cannot be considered for re-evaluation. Fresh Start may not benefit students applying to certain RCTC programs with special admission requirements. Student's planning to transfer may wish to consult their transfer institution to determine what impact Fresh Start may have on their transition.

Once the Fresh Start is completed no subsequent changes will be made.

II. LIST ALL COURSES you wish to be considered for Fresh Start or attach transcript with courses highlighted. We recommend you seek assistance from a Counselor/Advisor to determine which courses will be most beneficial to exclude. Note that no changes can be made after this request is processed.

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|----------|----------|----------|
| 1. _____ | 4. _____ | 7. _____ |
| 2. _____ | 5. _____ | 8. _____ |
| 3. _____ | 6. _____ | 9. _____ |

You must apply for Fresh Start during your first two years of re-enrollment. Applications received prior to actual enrollment (first week of courses) will be denied with the suggestion that you re-submit an application after you have registered for courses. After the Fresh Start application has been processed you will receive an email with the result of your Fresh Start.

Student Signature: _____ **Date:** _____