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|  | **Karsell Family Scholarship**  **Nominator Form**  **DEADLINE: April 13, 2025** |  |

**NOMINATION INFORMATION:**

Nominator Name:

Nominator Address: City/State/Zip:

Nominator Phone: Nominator E-mail:

Relationship to Nominee: Length of Time You’ve Known Nominee:

Nominator Place of Employment:

Nominating School or Organization:

Please indicate how this nomination process was **initiated:**

the student  a teacher  a school counselor  other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Nomination is for a High School student who will graduate this Spring and attending RCTC in the next academic year.**

Student Name: Date:

Address: City/State/Zip:

Home Phone: Work Phone: E-mail:

**This nomination is a testimony for a student that has academic potential, commitment to get an education, and may not be able to afford to go to college without substantial financial support.**

Please limit your nomination letter to no more than two double spaced pages. The nomination letter should provide information or examples that demonstrate the nominated student meets these criteria:

1) has significant financial need (may not be able to attend college without scholarships)

2) has demonstrated academic achievement

3) has shown commitment and/or perseverance towards pursuing a college education

**The application is NOT complete without a nomination from a school counselor OR a teacher. Both nominations are highly encouraged.**

**To complete their application, students must apply for the scholarship through the RCTC Foundation scholarship portal at** [**www.rctc.edu/scholarships**](http://www.rctc.edu/scholarships)**.** If selected to receive a scholarship, the student may be eligible to receive this scholarship for a second year.

Nominator Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPLICATION PROCESS**

**The Karsell Family Scholarship requires nomination to apply.**

**This scholarship is awarded to an incoming student who has attended John Marshall, Century or Mayo High School in Rochester. The student will have significant financial need, have a 3.0 GPA and be nominated by a teacher and counselor. *The scholarship will be renewable for a second year if the recipient maintains a 3.0 GPA and meets with their academic advisor for a minimum of 2 visits per semester.***

Nominated students will apply for more than 300 RCTC Foundation scholarships, **including the Karsell Family Scholarship.** *If a student is unsuccessful in being awarded the Karsell Family Scholarship, their application will be considered for other scholarships at RCTC.*

**Step 1: Confirm with the student that 1) the student plans to attend RCTC 2) is happy to be nominated for the Karsell Family Scholarship and 3) identify BOTH a teacher and a school counselor are willing to submit a nomination on the student’s behalf.**

**Step 2: The student will submit a single scholarship application (which includes GPA, transcript, a statement of financial need, and essays about their future plans) at** [**www.rctc.edu/scholarships**](http://www.rctc.edu/scholarships)**.**

The student will be asked in the application: *Have you been nominated by a school counselor or teacher for the Karsell Family Scholarship?* **The student must answer YES**.

They will then be prompted to complete 2 steps for their Karsell Family Scholarship application to be finalized:

1. Nomination Form and Letter from a Teacher
2. Nomination Form and Letter from a School Counselor

**Step 3:** The student will complete an external request for a nomination form and letter form from both a teacher and a school counselor. The student will input **your email address and the email of another school representative** into our scholarship software (AWARDSPRING). You will then receive an email requesting that you upload this nomination form and your nomination letter.

**Please upload the nomination form and the nomination letter into the portal by April 13, 2025 or email it to foundation@rctc.edu.**

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| **www.rctc.edu/scholarships**  by  **April 13, 2025**  **Questions?** Contact the RCTC Foundation at 507.281.7771 or [foundation@rctc.edu](mailto:foundation@rctc.edu) |